

Human Subject Research Information Sheet

The Bard IRB does not require review of student projects involving human subject participants that are undertaken during a class or seminar (Note: senior projects and graduate theses involving human subjects require IRB review).

To ensure that the human subject participants are fully informed, the IRB suggests that the student provide an information sheet (either as a hard copy or an easily accessible electronic document) to each participant prior to their engagement in the project.

This sheet should include the following 7 items:

1. A clear description of the study/project;
2. A clear description of what the individual will be required to do if they participate in the study;
3. A clear explanation of how the data collected from the individual will be used;
4. A detailed description of any risks and/or benefits of participating (there may not be any risks or benefits and that is okay);
5. A statement regarding the right to withdraw from the study/project at any time and that there will be no repercussions from this choice;
6. A description of how the data will be protected; and
7. The student's and faculty's name and email so the participant can contact the student or faculty member if they have any questions or concerns.

This information sheet should not be longer than one page.

If you have any questions concerning this document, please reach out the Bard IRB at irb@bard.edu.